

The Privacy Act 1988

Waikiki Private Hospital respects and upholds your rights to privacy protection according to the Australian Privacy Principles (APPs) contained in the Privacy Act 1988. The APPs outline how all private health service providers must handle, use and manage personal information. Below is a summary of important details regarding your personal information. If you require further information, the hospital's Privacy Policy is available for download on our website, or a copy may be provided to you on request.

Collection of Personal Information

As a health service provider, Waikiki Private Hospital is required to collect and keep medical records of patients receiving services at our facility. Your personal information and in particular your health information, is collected to provide hospital health services to you. The information will normally be collected directly from you and your referring Doctor, but in an emergency, when we are unable to obtain your prior consent, we may need to collect personal information from relatives or other sources.

Withholding Information

Depending on the circumstance and the extent to which personal information is withheld, Waikiki Private Hospital may not be able to provide you with a health service. Withholding certain information may also impact on your ability to claim DVA or private health insurance refunds.

Use and Disclosure of Personal Information

Under the Privacy Act, Waikiki Private Hospital may use patient information for the primary purpose it was collected, i.e. to provide you with a health service and for directly related secondary purposes which may include such activities as hospital management, hospital funding including processing private health fund claims on your behalf, service-monitoring, complaint handling, planning, hospital licensing and accreditation, quality improvement, and financial and clinical audit. Wherever possible the hospital will de-identify the information prior to use.

The hospital discloses your personal information to your private health insurer, or Department of Veterans' Affairs (for DVA members), for billing and regulatory purposes, and is required to submit identified data to the Western Australian Department of Health for each admission to hospital.

Waikiki Private Hospital may disclose personal information when it is required or authorised by or under an Australian law or a court/tribunal order, or if the information is reasonably necessary for enforcement related activities conducted by, or on behalf of, an enforcement body. Patient information is not disclosed to overseas recipients without written patient consent.

Access to and Correction of Personal Information

You may obtain access to the personal information we hold about you. The hospital's Privacy Policy contains information about how you may access and seek correction of your personal information.

Privacy Questions/Complaints

The hospital's Privacy Policy is available on the hospital's website and contains information about how you may make a complaint regarding the treatment of your privacy by Waikiki Private Hospital.

Please state if there is anyone who you do not want Waikiki Private Hospital to disclose your information to:

Patient Privacy Declaration and Consent:	
I have read and understood the information in this document and consent to the collection, use and disclosure of my personal information by Waikiki Private Hospital as described.	
Patient Signature:	Name:
Date:	